



GENERAL DATA PROTECTION REGULATIONS 2018

PRIVACY POLICY

Data Protection Officer

Andrew Rhys
dpo@mybst.org

DATA PROTECTION POLICY (GENERAL DATA PROTECTION REGULATIONS 2018)

Basingstoke and District Sports Trust are committed to protecting and respecting your privacy in-line with the GDPR (2018).

This Policy explains when and why we collect personal information, how we use it, the conditions under which we may disclose it to others as well as how we keep it secure.

This Policy may change from time to time so please check this document occasionally to ensure that you are happy with any changes. By using our facilities, you are agreeing to be bound by this Policy.

Any questions regarding this Policy and our privacy practices should be emailed to dpo@mybst.org or by post to: Data Protection Officer, Basingstoke Sports Trust, Festival Place, Basingstoke, Hampshire RG21 7LE.

WHAT INFORMATION IS COLLECTED FROM YOU?

As a member or customer of Basingstoke Sports Trust, we need to collect certain information, such as, name, address, date of birth, email address, contact telephone number, Bank and payment details, medical information and the number of times you visit and/or the activities you use within the building. Other information we might collect include fitness objectives, next of kin and reason for joining Basingstoke Sports Trust.

We may ask to collect information including gender and ethnicity and whether you have a disability in order to ensure our services are suitable and appropriate. However, you are under no obligation to provide these details to us.

HOW IS YOUR INFORMATION USED?

We may use your information to:

- Meet our obligations arising from memberships of the Trusts facilities entered into by you.
- Meet our obligations arising from the use of the Trusts facilities that you have decided to use by way of a casual or pay and play agreement entered into by you .
- Seek your views or comments on the services we provide.
- Notify you of changes to the products and services we supply to you, under the terms and conditions of your membership.
- Send you communication **which you** have requested; about products and services we may supply in the future.
- To process your online bookings and any other transactions you make via our website.

HOW DO WE KEEP YOUR DATA SAFE?

Basingstoke Sports Trust licences an external data processor that is registered as a Data Controller with the Information Commissioners Office (“ICO”) and is instructed by us to process your data in line with the requirements of the Trust.

HOW LONG DO WE KEEP YOUR DATA FOR?

We review our information retention periods of personal information on a regular basis. We will hold your personal information on our licenced system for as long as is necessary for the relevant activity and membership agreement you have with us. Where you request that we delete your personal data Basingstoke Sports Trust will make reasonable attempts to delete all instances of the information in their entirety, so long as the information held does not impinge on any legal requirements that Basingstoke Sport Trust have to keep your personal data.

WHO HAS ACCESS TO YOUR INFORMATION?

Your personal data will be treated as strictly confidential and will not be sold, leased or shared with third parties for any purpose unless we have your permission or we are required to do so by law or legal process.

YOUR CHOICES

You have a choice about whether or not you wish to receive information from us. Should you no longer wish to receive direct marketing communications via email, then you can unsubscribe upon receipt by clicking the “unsubscribe” link at the bottom of the page. You can also opt in to direct communications by contacting the Data Protection officer at dpo@mybst.org . This only applies to marketing communications. We are not restricted in contacting you in regards to a membership contract that you have with us, or from informing you of changes or disruptions to services, e.g closure due to adverse weather conditions.

HOW YOU CAN ACCESS YOUR INFORMATION

You have the right to ask for a copy of the information Basingstoke Sport Trust holds about you by contacting us at dpo@mybst.org. We will request you complete a Subject Access Request Form (SAR). Once received and depending on the nature of the request, we will respond within 30 days. Basingstoke Sports Trust operates a Data Protection Procedure which is in line with the General Data Protection Regulations 2018.



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WEBSITE PRIVACY POLICY

BASINGSTOKE SPORTS TRUST WEBSITE

The website and its owners take a proactive approach to user privacy and ensure the necessary steps are taken to protect the privacy of its users throughout their visiting experience. This website complies with all UK national laws and requirements for user privacy.

USE OF COOKIES

We may use first and third party Cookies and other tracking technologies to manage our websites and our service and collect analytics about how you use them.

Users are advised that if they wish to deny the use and saving of cookies from this website on their devices' storage they should take the necessary steps within their web browser security settings to block all cookies from this website and its external serving vendors.

This website uses tracking software to monitor its visitors to better understand how they use it. This software is provided by Google Analytics which uses cookies to track and monitor your engagement and usage of the website, but will not store, save or collect personal information. For further details you can read Google privacy policy here. <http://google.com/privacy/html>

SOCIAL MEDIA PLATFORMS

Communications, engagement and actions taken through external social media platforms that this website and its owners participate on are custom to the terms and conditions as well as the privacy policies held with each social media platform respectively.

User are advised to use social media platforms wisely and communicate/engage upon them with due care and caution in regard to their own privacy and personal details. This website nor Basingstoke Sports Trust will ever ask for personal or sensitive information through social media platforms and encourage users wishing to discuss sensitive details to contact us through primary communications channels such as telephone or email.

This website may use social sharing buttons which help share web content directly from web pages to the social media platforms in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note the social media platform may track and save requests to share web pages respectively through your social media platform account.

This website and its owners through their social medial platforms may share web links to relevant web pages. By default some social media platforms shorten lengthy urls (for example <http://bit.ly/zyVUBo>).

Users are advised to take caution and exercise good judgement before clicking any shortened urls published on social media platforms by this website and its owners. Despite the best efforts to ensure only genuine urls are published, many social media platforms are prone to spam and hacking and therefore this website and its owners cannot be held liable for any damages or implications caused by visiting any shortened links.

RESOURCES & FURTHER INFORMATION

[General Data Protection Regulation 2018](#)

[Data Protection Act 1998](#)

[Privacy and Electronic Communications Regulations 2003](#)

[Privacy and Electronic Communications Regulations 2003 – The Guide](#)

[Twitter Privacy Policy](#)

[Facebook Privacy Policy](#)

[Google Privacy Policy](#)

[Linkedin Privacy Policy](#)

[Mailchimp Privacy Policy](#)

[Web Design Wales](#)

[Website Privacy Policy Template](#)